

## Short Courses

Non-credit bearing

1. Complete the areas on the form in Block letters in black/ blue ink.
2. A non-refundable application fee of N\$50.00 must accompany this application. Please do not send cash if posted. Payments can be made in cash at the Centre through Finance office, or Electronic Fund Transfer (EFT) and enclose the original bank deposit slip. **NO CASH BANK DEPOSIT ALLOWED.**
3. This application must be accompanied by certified copies of ID/Full birth certificate and proof payment. Please do not send original documents.
4. Completed application forms can be submitted at Eenhana VTC or mailed to Eenhana VTC, P O Box 13434: Eenhana

Title:		Mr				Ms														
Surname:																				
First Name(s):								Middle Name (s):												
Date of Birth:		Y	Y	Y	Y	M	M	D	D	Gender:		M		F		Identity Number:				
Contact Number:														Nationality:						
Marital Status:								Single					Married							
Postal Address:								Town:												
Residential Address:																				
Region:								Country:												
Email:																				
EDUCATIONAL BACKGROUND																				
Highest Level of Education:																				
Institution Name:																				
Field of Study:																				
PROFESSIONAL INFORMATION (IF APPLICABLE)																				
Current Job Title:																				
Company/Organization Name:																				
Employer contact details:																				
Year (s) of Work Experience:																				
COURSE SPECIFIC INFORMATION																				
Course Name:																				
Preferred Start Date:																				
ADDITIONAL INFORMATION																				
Language Proficiency:																				
English:		Basic		<input type="checkbox"/>		Intermediate		<input type="checkbox"/>		Advanced		<input type="checkbox"/>								
Ethnic Group:		Marginalized		<input type="checkbox"/>		Non –marginalized		<input type="checkbox"/>												

Other (Please specify): \_\_\_\_\_

Relevant Skills or Experience:

References or Recommendations (if required):

#### SUPPORTING DOCUMENTS

Please attach the following documents:

- Proof of Payment ☐
- Identity document ☐

#### FINANCIAL INFORMATION

Payment Details:

Funding Source:

- Self – funded ☐
- Employer - funded ☐ (Provide details of the person/ organisation responsible for payment or alternatively attach a letter of commitment/Purchase Order )

Preferential courses:

Basic Computer Aided Drawing (ArchiCAD): ☐

Basic Information and Communication Technology: ☐

Basic Plumbing and Pipefitting: ☐

Basic Solar Equipment and Installation Maintenance: ☐

#### DECLARATION

I hereby confirm that all the information provided is correct to the best of my knowledge, and that all the attached supporting documents are authentic. Any false information will lead to my application not being considered.

Signature of the applicant: .....

Date: .....

#### BANKING DETAILS:

Eenhana VTC  
First National Bank  
Account Number: 62244479318  
Business Standard Call Account  
Branch Code: 281773  
Reference: Applicant's full name